

**MILITARY DEPARTMENT OF ARKANSAS
HUMAN RESOURCES OFFICE
CAMP ROBINSON, NORTH LITTLE ROCK, AR 72199-9600
TELEPHONE: (501) 212-4208/4215; DSN: 962-4208/4215
<http://www.arguard.org/HumanResources/HROMain.htm>**

TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER 04-116T

OPENING DATE: 10 Mar 2004

CLOSING DATE: 24 Mar 2004

POSITION TITLE, SERIES AND GRADE	POSITION NUMBER	SALARY RANGE
Supply Systems Analyst GS-2003-09 (Anticipated Vacancy)	80185	\$39,690 - \$51,599 pa

TYPE OF APPOINTMENT: Technician, Excepted, Enlisted, Non-Supervisory, Permanent

NOMINATING OFFICIAL: CMSgt John H. Bridges, Supvy Supply Systems Analyst

LOCATION OF POSITION: 188th Fighter Wing, AR ANG, Fort Smith, AR 72903-6096

AREA OF CONSIDERATION:

Onboard:

- (1) Onboard qualified technicians of the 188th Fighter Wing.
- (2) Onboard qualified technicians of the Arkansas Air National Guard.
- (3) Onboard qualified technicians of the AR ARNG.

New Hire:

- (4) Qualified members of the AR ANG/AR ARNG.
- (5) Individuals who are not members of the Air National Guard, but are eligible to acquire membership in an available and compatible military grade for excepted technician positions.

(This announcement runs concurrently with an AGR announcement for the same position)

QUALIFICATION REQUIREMENTS: GENERAL: Experience, education or training which has provided the applicant with a general knowledge of one or more aspects of the supply field. SPECIALIZED: Must have 24 months experience in preparing and implementing supply programs, to include analyzing, planning, reviewing and evaluating supply programs.

PLACEMENT FACTORS: Applicants should demonstrate through prior experience, education and training the following: (1) Practical knowledge of a wide range of supply management programs, functions, concepts, and work processes; and a broad understanding of interrelated activities involving the supply process; to apply judgment, analysis, provide customer services, and resolve problems. (2) Knowledge of computer hardware and software applications to assist supply specialists in enhancing supply support to base customers, resolve operational problems, and sustain support when mainframe computer sources are not available. (3) Knowledge of computer technology/methodology. Serves as the primary computer expert and point of contact for interfaced systems. Uses such knowledge to program problems and develop alternative processing methods to maintain essential support while programs are being corrected. (4) Knowledge of computer security risks and protective measures to protect the integrity of automated databases. (5) Knowledge of analytical methods and problem solving techniques. (6) Completion of appropriate technical school/CDC courses. Upon selection, must be a member of the 188th FW, AR ANG, and assigned to a compatible military position in AFSC 2S0XX.

SUMMARY OF DUTIES: Provides program assistance to supply personnel in analyzing and resolving operational problems through the application of automated supply systems for inventory management, storage and distribution, and fuels management. Plans, coordinates, monitors and administers the operation, security, and maintenance of satellite supply computer systems, including mainframe interface and PC software applications. Coordinates with related automated systems and functions such as Maintenance (CAMS), Contracting (BCAS), and Transportation (CMOS) to resolve problems relating to interface with automated supply systems. Coordinates with the COS and other supply specialists when

SUMMARY OF DUTIES CONTINUED: computer support is lost. Works with the RPS to restore support as soon as possible. Monitors the use of all computer systems. Leads the supply microcomputer support element. Receives, evaluates and processes requests for management products. When necessary, develops specialized products to meet unique analytical needs using programming software such as Query Language Program (QLP), supply Reports Generator (SURGE), and Maintaining Preparing Producing Executive Reports (MAPPER). Performs other duties as assigned.

APPLICATION INSTRUCTIONS: Individuals meeting General and Specialized Qualification Requirements may apply by submitting either OF 612, Optional Application for Federal Employment, or a resume, or other written format, with attachments listed below, so that it will arrive on or before the closing date of the Employment Opportunity Announcement. **WHATEVER APPLICATION FORMAT IS USED, IT IS CRITICAL THAT ALL REQUIRED INFORMATION IS SUBMITTED, PARTICULARLY ALL EXPERIENCE PERTAINING TO SPECIALIZED QUALIFICATION REQUIREMENTS.** Individuals submitting incomplete applications may lose consideration for a position. Submit applications to the Human Resources Office, Camp Robinson, North Little Rock, AR 72199-9600, or to the 188th FW/DPM, 4850 Leigh Ave., Fort Smith, AR 72903-6096. **Application must be signed in original ink. FAXED, INCOMPLETE, AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.** Male applicants between the ages of 18 and 25 must be registered with the Selective Service System, as provided in Section 1622 of the Defense Authorization Act of 1986, prior to appointment to a Civil Service position for which selected. Applicants not registered prior to age 26 are ineligible for employment in the Federal Civil Service System. Evaluation will be based on the experience/qualification requirements stated in the announcement; therefore, it is important that every requirement be based on the application. When possible, experience should be explained in terms of knowledge, skills and abilities. Substantial changes in duties and responsibilities should be fully explained so that appropriate credit may be given. Required attachments to the application are as follows:

1. AG AR Ark Form 1: Chronological Summary of Military Experience. Include assignments, training and experience, and AFSCs/MOSs awarded.
2. AG AR Ark Form 6: Military and Civilian Education. Include hours or weeks, and dates completed. If attendance was less than full time (i.e., night school) indicate actual hours.
3. AG AR Ark Form 22: Pre-Appointment Certification Statement.
4. SF 181: Race and National Origin Identification

This position with the Arkansas National Guard is a Title 32 USC 709 position, not Title 5, and as such has different RIF criteria, certain grade and promotion limitations, and no Veterans Preference. Direct Deposit/Electronic Funds Transfer of Civilian Pay is required as a condition of promotion/reassignment.

THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH, ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTORS, SUCH AS RACE, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

//SIGNED//
GERALD L. ROBINSON
Capt, AR ANG
Supervisor Human Resources Specialist
(Classification)